



Semi-Annual HealthSTAT Review Presentation Framework

Purpose/Task

Provide program supervisors a framework for their Semi-annual HealthSTAT presentation to the PHSD Management Team

Background

- Requirements specified in PHSD Policies and Procedures. This framework supplements those procedures.
 - HealthSTAT Progress Review Procedure
 - HealthSTAT Procedure
 - HealthSTAT Progress Review Guidelines
- Programs will use the HealthSTAT application as the means to deliver visual information during HealthSTAT review presentations.
- The process in this presentation may be modified to fully communicate program progress and challenges.

HealthSTAT Review Presentation Layout

1-2 minutes	Introduction/program overview
15-20 minutes	Program level and/or highlighted core activity discussion
5-10 minutes	Quality improvement project or lessons learned discussion

Part 1:

1-2 minutes Introduction/program overview

Starting on the Program's main page in HealthSTAT, expand the Mission and Desired Outcomes tab. (Programs may create screen captures and place the images in a presentation following this framework as a guide)

Discussion:

- Explain your program. What is the purpose of your program?
- Introduce staff that will be presenting. Discuss any personnel shortages. State your Program Budget and source.
- Briefly summarize your Desired Outcomes, or highlight the outcomes you will focus on today if you have numerous outcomes.



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Part 2:

15-20 minutes Program level review “Discussion Options”

Program Metrics:

- Emphasizing outcome metrics provide an overall review of outcome metric progress. Briefly highlight strategies/activities that have led to success in the recent past, or since the last semi-annual review for specific outcomes.

Core Activity Metrics:

- On the program home page, expand the Core Activities tab.
 - State your core activities and identify the core activity, or activities, you will discuss today.
 - Click on “View” for a specific Metric Chart and show the Summary Analysis
- Discussion: Metrics that have longitudinal data, and which display a good or bad trend, would be the best choices for graphic presentation.
- Provide more information on metrics that have witnessed significant change or an evaluation period ended since the last semi-annual HealthSTAT review. Highlight strategies or activities that have contributed to program or core activity progress since the last review.

Part 3:

5-10 Minutes QI and Next Steps

Comments in the Metrics Summary Analysis box should include this information:

Metric background information

- What does this measure tell us about the results we are getting?
- How do these outcomes relate to higher-level outcomes?
- How do we know if a Program or Core Activity is working?

Analysis of metric data:

- Are we on track with what we planned?
- Is performance getting better, worse, or staying about the same over time?
- What do we need to do differently, if anything?
- What are the next steps?

*Requests of the Management Team:

- This is your opportunity to offer or request assistance on a collaborative platform.
- Ask the management for ideas, assistance, and marketing partnerships in areas that will move your program forward.